

**USD 263**  
**BOARD OF EDUCATION MEETING**  
**July 8, 2024**  
**7:00 P.M.**  
**DISTRICT OFFICES-628 E. MULVANE**  
**AGENDA**

*\*Please be respectful-No cell phone use or texting during the meeting. Mute or turn off phones.*

**1.0 MEETING OPENING**

- 1.1 CALL TO ORDER by 2023-24 President
  - 1.1.1 Election of Board President for 2024-2025
  - 1.1.2 Election of Board Vice-President for 2024-2025
- 1.2 ANNOUNCEMENTS BY PRESIDENT
- 1.3 “GOOD NEWS” BY BOE MEMBERS
- 1.4 ADMINISTRATIVE REPORTS
- 1.5 MEA REPORT

**2.0 APPROVE/AMEND AGENDA**

**3.0 CONSENT AGENDA**

- 3.1 APPROVAL OF PREVIOUS MINUTES
- 3.2 FINANCIAL REPORTS
  - Clerk & Treasurer Report
  - Bank Reconciliation
  - Activity Funds Financial Statements
- 3.3 ROUTINE PERSONNEL
  - 3.3.1 Resignations
  - 3.3.2 New Hires
  - 3.3.3 Change of Status/Transfer
  - 3.3.4 Rescind Offer
- 3.4 PDC TRANSCRIPTS
- 3.5 PURCHASE ORDERS OVER LIMIT
- 3.6 BILLS
- 3.7 PAYROLL
- 3.8 TRANSFERS
- 3.9 DONATION
- 3.10 OTHER
- 3.11 ORGANIZATIONAL MATTERS
  - Appoint Sonya Schifferdecker as Board Clerk
  - Appoint Angela Martinez as Deputy Clerk
  - Appoint Carolyn Young as Board Treasurer
  - Appoint Richard Hampton as Food Service Representative
  - Appoint Carolyn Young/Patty Sweeney as KPERS Representative
  - Appoint Brad Canfield as Hearing Officer for free and reduced meal application appeals
  - Appoint Jay Ensley as Federal Programs Administrator
  - Appoint Jay Ensley as Title VI, Title VII, Title IX Hearing Officer
  - Appoint KASB Legal as Alternate Title IX Hearing Officer
  - Appoint Glenda Cowell as Title IX Coordinator
  - Appoint Brad Canfield as Title II (ADA) and Age Discrimination Hearing Officer/Coordinator
  - Appoint Trista Cuthbertson as Section 504 Hearing Officer

Appoint Trista Cuthbertson as Board Designee for Emergency Safety Intervention complaints (non Special Ed)

Appoint Trista Cuthbertson as Board Designee for Emergency Safety Intervention complaints (Special Ed)

Appoint KASB and Calvin Rider as school attorney

Designate Carson Bank as the official depository for school district funds

Designate Mulvane News as the official newspaper

Establish mileage reimbursement equal to the state rate (65.5 cents per mile)

Adopt guidelines for activity funds and gate receipts

Establish copy and fax rates: copy fee = \$.15 for patrons

\$.10 for employees

color copy fee = \$1.30 for patrons

\$1.05 for employees

Fax fee = \$1.05 to send

\$.30 to receive

Appoint the following truancy officers for their respective buildings: Renee Sweetwood, Munson Primary School, Erica Mize, Mulvane Grade School, Colin Cathey, Mulvane Middle School, Jeromy Swearingen, Mulvane High School

Freedom of Information Officer: Sonya Schifferdecker

Appoint building principals to accept, receipt, and expend building donations not to exceed the amount of \$500 with a full accounting report submitted to Central Office

Appoint List of Hearing Officers for 2023-24: Jay Ensley, Glenda Cowell, Trista Cuthbertson, Jeromy Swearingen, Colin Cathey, Erica Mize, Renee Sweetwood, Calvin Rider, KASB Legal, Jack Furan, Brad Canfield

Appoint Trista Cuthbertson as District Homeless Liaison and ESL Coordinator

Establish Substitute Teacher Rate - \$125.00 Daily Rate; \$62.50 Half-Day Rate; \$17.24 Hourly Rate; Long-Term Substitute Rate - \$165 daily rate after 10 consecutive days in an assignment

Establish Activity Account Definitions

Treasurer's Bond shall be \$25,000

## RESOLUTIONS

Early Payment Resolution

GAAP Resolution

Meeting Date Resolution

Resolution to rescind all policy actions established during the 2023-24 school year

Resolution to adopt all current written policies

Petty Cash Resolution

Activity Funds Resolution

Resolution to Establish Home Rule

### **4.0 PATRON TIME**

### **5.0 ACTION ITEMS**

### **6.0 DISCUSSION/ACTION ITEMS**

**6.1 Second Reading of KASB Policy Recommendations: BBG, BCBK, BCBK sample motions, CJ, CL, and EBBG**

### **7.0 DISCUSSION/REPORT ITEMS**

### **8.0 EXECUTIVE SESSION**

### **9.0 ADJOURNMENT**