

**USD 263**  
**BOARD OF EDUCATION MEETING**  
**December 9, 2024**  
**7:00 P.M.**  
**DISTRICT OFFICES-628 E. MULVANE**  
*unofficial draft*  
**MINUTES**

*\*Please be respectful-No cell phone use or texting during the meeting. Mute or turn off phones.*

**1.0 MEETING OPENING**

**1.1 CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by President Jeff Ellis with the following members present: Chris Heersche, Fred Heersche, Crystal Smith, Steve Fry, Stacy Gear, and Destiny Myers.

Also present: Dr. Jay Ensley, Doug Hatfield, Colin Cathey, Renee Sweetwood, Kendra Banzet, Erica Mize, Trista Cuthbertson, Tara Loveless, Chantel Johnson, Evan Reuter, Izzy Loveless, Krystal Florio, Makaylen Warner, Kaeden Jester, Debbie White, Abby Reuter, various family members of students, and Clerk Schifferdecker.

**1.2 ANNOUNCEMENTS BY PRESIDENT**

1.2.1 KASB Fundamentals of Negotiations January 16, 2025, 9:00 a.m.-3:00 p.m., (Topeka)

1.2.2 KASB School Finance 101 January 27, 2025, 9:00 a.m.-2:00 p.m., (Topeka)

**1.3 “GOOD NEWS” BY BOE MEMBERS**

\*Jeff Ellis attended the high school production of “Elf.” He appreciated the hard work put in by the cast and crew.

**1.4 ADMINISTRATIVE REPORTS**

1.4.1 Chantel Johnson, MHS Asst Principal/Activities Director, reported that they wrapped up their production of “Elf.” Winter sports are underway. Bowling tryouts have begun. The Winter Formal was a success. There is a band concert this evening. There will be a choir concert on Friday. Finals will be held next Thursday and Friday.

1.4.2 Erica Mize, MGS Principal, reported that Team Green met today. There will be a fourth-grade music program on Tuesday. Thanks to the high school for allowing the performance to be held there and to Mrs. Dayton for her work pulling the performance together. Also, the Honor Choir will perform next week on the 16<sup>th</sup> and 18<sup>th</sup>. The third grade will go on a field trip to Exploration Place on Friday. Coffee on the Curb will be Dec. 19<sup>th</sup> and is sponsored by PTO and Laurie’s Kitchen. The iReady Diagnostic opened today. Second quarter awards will be held next Thursday.

1.4.3 Renee Sweetwood, MP Principal, reported that students enjoyed seeing the high school’s production of “Elf.” Munson is having a Spirit Month. They are piloting ELA in the building. Thanks to the Sons of the American Legion for donating three sensory tables with chairs to Munson Primary.

- 1.4.4 Colin Cathey, MMS Principal, reported that they are finishing up the girls basketball season. A boys wrestling tournament will be held on Saturday at MHS. Students are engaged and excited.
- 1.4.5 Trista Cuthbertson, Asst Superintendent, announced that an eWalkthrough cadre was formed this year and they have met to calibrate the eWT tool and discuss quality instruction. Dr. Sue Jenkins came to the district and did walk-throughs with Trista. She had many positive comments. The cadre will meet next week. We had a KESA check-in with Mindy Bruce last week. The DLT will meet in January and possibly February to continue work. Team Green met today to discuss communications and teamwork.
- 1.4.6 Dr. Jay Ensley, Superintendent, thanked the high school students and Mrs. Banzet for attending the meeting tonight. He also thanked the tech department. They have been working on bids for printers and copiers. This will be the final BOE meeting for 2024. He thanked the staff for their efforts this year.

1.5 MEA REPORT-Kendra Banzet reported that MEA met Wednesday. Everyone received \$5 lottery cards. The negotiations and calendar surveys have been sent out.

## 2.0 **APPROVE/AMEND AGENDA**

Motion made by Stacy Gear to approve the agenda. Second by Crystal Smith. Motion carried 7-0.

Motion made by Chris Heersche to approve the amendments to the consent agenda to include an adjustment to move **Executive Session 8.1 Non-Elected Personnel** ahead of **Discussion Report 7.1 MHS Student Presentations-Work-Based Learning and Internships**. Second by Fred Heersche. Motion carried 7-0.

## ADD: CONSENT ITEMS:

### 3.3.1 **Resignations:**

Ashley Young-MP HN ParaEducator (eff 12-20-24)

### 3.3.2 **New Hires:**

Taylor Dye-MGS ParaEducator (eff 12-10-24)

### 3.4 **PDC Transcripts:**

Matthew Peschel

### 3.6 **Bills:**

Add'l Bills for December-ck #19274-#19299 in the amt of \$70,543.09

### 3.9 **Donation:**

Papon & Sons, LLC-MHS Trap Team \$100

Cacchinate Industries, Inc-MHS Trap Team \$500

Leslie Wessel/Eric Papon-MHS Trap Team \$500

**3.0 CONSENT AGENDA**

3.1 APPROVAL OF PREVIOUS MINUTES

3.2 FINANCIAL REPORTS

Clerk & Treasurer Report  
Bank Reconciliation  
Activity Funds Financial Statements

3.3 ROUTINE PERSONNEL

3.3.1 Resignations:

Sophia Loibl	MHS Color Guard Coach (eff 11-18-24)
Jennifer Cervantes	MHS Asst Bowling Coach (eff 11-12-24)
Ashley Young	MP HN ParaEducator (eff 12-20-24)

3.3.2 New Hires:

Marie Moore	MHS Asst Bowling Coach (eff 12-10-24)
Desiree Delgado	MP Custodian (eff 12-3-24)
Taylor Dye	MGS ParaEducator (eff 12-10-24)

3.4 PDC TRANSCRIPTS Matthew Peschel

3.5 PURCHASE ORDERS OVER LIMIT: None

3.6 BILLS \$325,966.12  
Add'l Bills for December-ck #19274-#19299 in the amt of \$70,543.09

3.7 PAYROLL \$1,372,956.37

3.8 TRANSFERS Vocational \$1,150

3.9 DONATION

Central Flyway Construction	MHS Trap Team \$429
Credit Union of America	MHS Wildcat Corner \$1,000
Papon & Sons, LLC	MHS Trap Team \$100
Cacchinate Industries, Inc	MHS Trap Team \$500
Leslie Wessel/Eric Papon	MHS Trap Team \$500

Motion made by Steve Fry to approve the consent agenda. Second by Destiny Myers.  
Motion carried 7-0.

**4.0 PATRON TIME**

No patrons were present to speak.

**5.0 ACTION ITEMS**

There were no Action Items

**6.0 DISCUSSION/ACTION ITEMS**

There were no Discussion/Action Items

**7.0 DISCUSSION/REPORT ITEMS**

**7.1 MHS Student Presentations--Work-Based Learning and Internships** \*this item was moved after **Executive Session 8.1 Non-Elected Personnel**

**8.0 EXECUTIVE SESSION**

**8.1 Non-Elected Personnel**

At 7:09 p.m., Steve Fry moved that the board recess into executive session regarding employment issue(s) to discuss personnel matters of nonelected personnel pursuant to the Kansas Open Meetings Act to protect the privacy interests of the individual to include the Board, Trista Cuthbertson, Colin Cathey, Chantel Johnson, and Dr. Jay Ensley. The board will return to open session in the board meeting room at 7:24 p.m. with possible action to follow. Second by Stacy Gear. Motion carried 7-0.

The BOE returned to open meeting at 7:24 p.m.

Mr. Ellis stated that no action was taken in executive session.

**7.0 DISCUSSION/REPORT ITEMS** \*moved in the agenda

**7.1 MHS Student Presentations-Work-Based Learning and Internships**

Mrs. Kendra Banzet shared the benefits and challenges of internships and work-based learning experiences. Evan Reuter shared his experiences working with Twin Valley. Krystal Florio, Makaylen Warner, and Kaeden Jester shared their experiences as part of their teaching internships. Izzy Loveless shared her experiences working with Equine Surgery and Medicine. Mrs. Chantel Johnson noted that within our pathways, we are making efforts to get our kids out in the workforce prior to graduation.

**9.0 ADJOURNMENT**

Motion made by Fred Heersche to adjourn at 7:46 p.m. Second by Stacy Gear. Motion carried 7-0.

---